

Risinghurst and Sandhills Parish Council

Notice of Meeting

A meeting of Risinghurst and Sandhills Parish Council will be held on Thursday 15/01/2026 at 7.00pm at the Community Centre, Kiln Lane, Risinghurst OX3 8EY.

Members of the public and press are welcome to attend. Recording the proceedings must not disrupt or be used to misrepresent proceedings and may only take place with the permission of the Chairman so that children and those who do not wish to be recorded can be respected (*Openness of Local Bodies Regulations 2014*).

Bev Field, Clerk to the Parish Council

Agenda

Public participation session: Residents are welcome to attend and may address the Parish Council on council business during the public participation item. This is limited to 5 minutes and the total time for public participation is 20 minutes, to allow time for the items on the agenda to be dealt with.

Note: There is no entitlement to speak at any other time during the meeting, except at the Chairman's discretion. There are three options for a response - either with a verbal answer, delegated to the Parish Clerk to find out more and respond to the resident, or the issue can be included in the following agenda. Following this item, members of the public are welcome to stay and respectfully listen to the formal meeting but are reminded that only elected Parish Councillors are entitled to debate and vote on the agenda items of Council business.

114/0126 Apologies: To receive and accept apologies from members unable to attend the meeting.

115/0126 Declarations of interest: Councillors to declare any personal or pecuniary interest they may have in respect of any items on the agenda.

116/0126 Minutes (D): To approve as an accurate record the minutes of the meeting held on 20/11/25.

117/0126 Matters Arising: from the previous minutes that are not on the agenda.

118/0126 Planning and Licensing Applications (D): To consider any representations to be made to Oxford City Council on the following planning applications. Details can be viewed at www.oxford.gov.uk/planning page at www.oxford.gov.uk/info/20000/planning and search for the property or application reference.

- a) **Cornerways 1A Bursill Close, Sandhills OX3 8EW** application 25/03000/CEU To certify that the siting of a Caravan/Mobile Home for ancillary residential use in garden is lawful development (amended description).

- b) **125 Merewood Ave, Sandhills OX3 8EQ** application 25/03260/FUL Erection of first floor single-storey side and rear extension
- c) **42 Delbush Ave, Sandhills OX3 8DZ** application 25/02979/FUL Demolition of garage, erection of a part single, part two-storey side extension and erection of two-storey rear extension
- d) **Applications validated since the publication of the agenda.**

119/0126 Proposed Budget for 2026/27(D): To approve the recommendations of the Finance and HR committee (Cllr Jenkinson)

120/0126 Parish Council Precept Claim for 2026/27 (D): To approve the recommendations of the Finance and HR committee (Cllr Jenkinson)

121/0126 OxClean 2026: To consider supporting the event and set dates (6,7,8 or 13, 14, 15 March)

122/0126 Local Government Pension Scheme Discretionary Policy (D): To approve the draft policy

123/0126 Reports from Ward Councillors: Any ward Councillors present to report on relevant Oxford City Council and Oxfordshire County Council issues

124/0126 Grounds:

- a) **Update:** From the Grounds Working Group
- b) **Downside Dip:** volunteers report
- c) **Tree works update (D):** Parish Clerk report
- d) **Footpath 215/5 (D):** To consider designating the footpath through Risinghurst Playing Fields as a Right of Way (Cllr Adams)

125/0126 Reports from Members: To receive reports and information from Parish Councillors

126/0126 Parish Clerk (D): To receive the report of the Parish Clerk.

127/0126 Finance Reports (D):

- a) **Reports:** To note the monthly finance report and bank balances.
- b) **CIL report:**
- c) **Wood Farm Gardening Club:** to approve an increase in the s137 grant

128/0126 Payments (D): To authorise payments to be made

129 /0126 Items for the next agenda:

Date and time of Next Meeting: The next meeting will be held on Thursday 19/02/2026 at 7.00pm at the Community Centre, Kiln Lane, Risinghurst OX3 8EY.